

**LAWRENCE LIVERMORE NATIONAL LABORATORY
EXPLOSIVES TRAINING QUALIFICATION RECORD**

Name:	Employee No:			
Job Title:	Ext:			
Payroll Organization:	Matrix Organization:			
Category: <input type="checkbox"/> Explosives Aware <input type="checkbox"/> Explosives Support <input type="checkbox"/> Explosives Handler				
EXPLOSIVES JOB DESCRIPTION:				
TRAINING PLAN				
TRAINING	INSTRUCTOR	FROM	TO	COMPLETED (Instructor to initial and date)
HS2016 Explosives Safety Orientation				
Area-specific OJT Tasks: 1 Handling of Explosives 2 Transportation 3 Housekeeping in Explosives Work Areas 4 Labeling 5 Storage Operations 6 Waste management 7 Weight Limits 8 Documentation 9 Processing & Stability Review Dates				
Job-specific OJT Tasks:				
TRAINING PLAN REVIEW				
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 10px;"> Employee Date </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 10px;"> Concurrence by: * Qualifying Supervisor </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black;"> HC Explosives Safety Date </div> </div> <div style="width: 45%;"> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 10px;"> Payroll Supervisor Date </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 10px;"> Mgt. Approval (if required) Date </div> </div> </div>				

EXPLOSIVES-AWARE PERSONNEL

Employee

Date

The above-named employee has completed the required training and is now qualified as Explosives Aware Personnel.

Payroll Supervisor

Date

** Qualifying Supervisor* _____

Concurrence by:

HC Explosives Safety

Date

Mgt. Approval (if required)

Date

EXPLOSIVES SUPPORT PERSONNEL

Employee

Date

The above-named employee has completed the required training and is now qualified as Explosives Support Personnel.

Payroll Supervisor

Date

** Qualifying Supervisor* _____

Concurrence by:

HC Explosives Safety

Date

Mgt. Approval (if required)

Date

EXPLOSIVES HANDLER			
Employee _____		Date _____	
The above-named employee has completed the required classes and area-specific OJT tasks and is now qualified as an Explosives Handler for general tasks. Job-specific OJT is not yet complete.			
		Payroll Supervisor _____	
		Date _____	
Concurrence by:		* <i>Qualifying Supervisor</i> _____	
HC Explosives Safety _____		Mgt. Approval (if required) _____	
Date _____		Date _____	

COMPLETION OF TASK-SPECIFIC TRAINING			
Employee _____		Date _____	
The above-named employee has completed the above-described training and has met both local area and task specific OJT requirements. I consider him/her to be fully qualified for the explosives handling job specified at the top of the form.			
		Payroll Supervisor _____	
		Date _____	
Concurrence by:		* <i>Qualifying Supervisor</i> _____	
HC Explosives Safety _____		Mgt. Approval (if required) _____	
Date _____		Date _____	

* The signature of the Qualifying Supervisor is required if the qualification responsibility is delegated. In all other cases, write "NA" on that signature line.

DISTRIBUTION: Explosives Safety Engineer, Payroll Supervisor, Employee, Training File

**LAWRENCE LIVERMORE NATIONAL LABORATORY
EXPLOSIVES TRAINING QUALIFICATION RECORD**

Example for Explosives-Aware Personnel

Name: John Doe	Employee No: 123456												
Job Title: Building Coordinator	Ext: xxxxx												
Payroll Organization: xxxx	Matrix Organization: xxxx												
Category: <input checked="" type="checkbox"/> Explosives Aware <input type="checkbox"/> Explosives Support <input type="checkbox"/> Explosives Handler													
EXPLOSIVES JOB DESCRIPTION: John is the building coordinator for a facility where explosives work is done. In the course of his work, he needs unescorted access to rooms containing explosives for purposes of inspection and in case of emergencies, such as water leaks.													
TRAINING PLAN													
TRAINING	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 40%;">INSTRUCTOR</th> <th style="width: 15%;">FROM</th> <th style="width: 15%;">TO</th> <th style="width: 30%;">COMPLETED (Instructor to initial and date)</th> </tr> <tr> <td>HS2016 Explosives Safety Orientation</td> <td>D. Hill</td> <td></td> <td></td> </tr> <tr> <td>Explosives Aware Briefing</td> <td>CV Vick</td> <td></td> <td></td> </tr> </table>	INSTRUCTOR	FROM	TO	COMPLETED (Instructor to initial and date)	HS2016 Explosives Safety Orientation	D. Hill			Explosives Aware Briefing	CV Vick		
INSTRUCTOR	FROM	TO	COMPLETED (Instructor to initial and date)										
HS2016 Explosives Safety Orientation	D. Hill												
Explosives Aware Briefing	CV Vick												

TRAINING PLAN REVIEW			
<u>John Doe</u>	<u>2/2/02</u>	<u>Jack Roe</u>	<u>2/2/02</u>
Employee	Date	Payroll Supervisor	Date
* Qualifying Supervisor _____			
Concurrence by:			
<u>CV Vick</u>	<u>2/4/02</u>	<u>N/A</u>	
HC Explosives Safety	Date	Mgt. Approval (if required)	Date

EXPLOSIVES-AWARE PERSONNEL			
<u>John Doe</u>	<u>3/3/02</u>		
Employee	Date		
The above-named employee has completed the required training and is now qualified as Explosives-Aware Personnel.			
		<u>Jack Roe</u>	<u>3/3/02</u>
		Payroll Supervisor	Date
* Qualifying Supervisor _____			
Concurrence by:			
<u>C.V. Vick</u>		<u>N/A</u>	
HC Explosives Safety	Date	Mgt. Approval (if required)	Date

EXPLOSIVES SUPPORT PERSONNEL			
Employee _____		Date _____	
The above-named employee has completed the required training and is now qualified as Explosives Support Personnel.			
Concurrence by: _____		Payroll Supervisor _____ Date _____	
HC Explosives Safety _____		Mgt. Approval (if required) _____ Date _____	

EXPLOSIVES HANDLER			
Employee _____		Date _____	
The above-named employee has completed the required classes and area-specific OJT tasks and is now qualified as an Explosives Handler for general tasks. Job-specific OJT is not yet complete.			
Concurrence by: _____		Payroll Supervisor _____ Date _____	
HC Explosives Safety _____		Mgt. Approval (if required) _____ Date _____	

COMPLETION OF TRAINING			
Employee _____		Date _____	
The above-named employee has completed the above-described training and has met both local area and specific OJT requirements. I consider him/her to be fully qualified for the explosives handling job specified at the top of the form.			
Concurrence by: _____		Payroll Supervisor _____ Date _____	
HC Explosives Safety _____		Mgt. Approval (if required) _____ Date _____	

* The signature of the Qualifying Supervisor is required if the qualification responsibility is delegated. In all other cases, write "NA" on that signature line.

DISTRIBUTION: Explosives Safety Engineer, Payroll Supervisor, Employee, Training File

Example for Explosives Support Personnel

EXPLOSIVES-AWARE PERSONNEL (OPTIONAL)	
Employee	Date
The employee has completed the required training and is now qualified as Explosives-Aware Personnel.	
Payroll Supervisor	Date
* <i>Qualifying Supervisor</i>	

Concurrence by:			
HC Explosives Safety	Date	Mgt. Approval (if required)	Date

EXPLOSIVES SUPPORT PERSONNEL			
<div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> _____ Employee _____ Date </div> <p>The above-named employee has completed the required training and is now qualified as Explosives Support Personnel.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> _____ Payroll Supervisor _____ Date </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> * Qualifying Supervisor _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Concurrence by: _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> _____ HC Explosives Safety _____ Date _____ Mgt. Approval (if required) _____ Date </div>			

EXPLOSIVES HANDLER			
<div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> _____ Employee _____ Date </div> <p>The above-named employee has completed the required classes and Area-specific OJT tasks and is now qualified as an Explosives Handler for general tasks. Job-specific OJT is not yet complete.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> _____ Payroll Supervisor _____ Date </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> * Qualifying Supervisor _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Concurrence by: _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> _____ HC Explosives Safety _____ Date _____ Mgt. Approval (if required) _____ Date </div>			

COMPLETION OF TASK-SPECIFIC TRAINING			
<div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> _____ Employee _____ Date </div> <p>The above-named employee has completed the above-described training and has met both local area and task specific OJT requirements. I consider him/her to be fully qualified for the explosives handling job specified at the top of the form.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> _____ Payroll Supervisor _____ Date </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> * Qualifying Supervisor _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Concurrence by: _____ </div>			

HC Explosives Safety	Date	Mgt. Approval (if required)	Date
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* The signature of the Qualifying Supervisor is required if the qualification responsibility is delegated. In all other cases, write "NA" on that signature line.

DISTRIBUTION: Explosives Safety Engineer, Payroll Supervisor, Employee, Training File

**LAWRENCE LIVERMORE NATIONAL LABORATORY
EXPLOSIVES TRAINING QUALIFICATION RECORD**

Example for Explosives Handler

Name: Ted Jones		Employee No: xxxxxx		
Job Title: Explosives Synthesis chemist		Ext: xxxxx		
Payroll Organization: xxxx		Matrix Organization: xxxx		
Category: <input type="checkbox"/> Explosives Aware <input type="checkbox"/> Explosives Support <input checked="" type="checkbox"/> Explosives Handler				
EXPLOSIVES JOB DESCRIPTION: Ted will be synthesizing explosives, both known materials and new compounds. His tasks will include wet chemical operations on various scales, up to 100 lbs per batch. He will also use various types of analytical instruments, such as FTIR, NMR, particle size analyzers, chromatographic equipment, and viscometers (no special training is required to use these instruments with explosives, beyond the usual training in handling explosives).				
TRAINING PLAN				
TRAINING	INSTRUCTOR	FROM	TO	COMPLETED (Instructor to initial and date)
HS2016 Explosives Safety Orientation	D. Hill			
Area-specific OJT Tasks: 1 Handling of Explosives 2 Transportation 3 Housekeeping in Explosives Work Areas 4 Labeling 5 Storage Operations 6 Waste management 7 Weight Limits 8 Documentation 9 Processing & Stability Review Dates				
Job-specific OJT Tasks:				
Synthetic operations with explosives	Phil Pagoria, Rob Schmidt, or Alex Mitchell			

TRAINING PLAN REVIEW			
_____ Employee		_____ Payroll Supervisor	
_____ Date		_____ Date	
* Qualifying Supervisor _____			
Concurrence by:			
_____ HC Explosives Safety		_____ Mgt. Approval (if required)	
_____ Date		_____ Date	

EXPLOSIVES-AWARE PERSONNEL (OPTIONAL)			
_____ Employee		_____ Date	
The above-named employee has completed the required training and is now qualified as Explosives Aware Personnel.			
		_____ Payroll Supervisor	_____ Date
		<i>* Qualifying Supervisor</i> _____	
Concurrence by:			
_____ HC Explosives Safety		_____ Mgt. Approval (if required)	
_____ Date		_____ Date	

EXPLOSIVES SUPPORT PERSONNEL (OPTIONAL)			
_____ Employee		_____ Date	
The above-named employee has completed the required training and is now qualified as Explosives Support Personnel.			
		_____ Payroll Supervisor	_____ Date
		<i>* Qualifying Supervisor</i> _____	
Concurrence by:			
_____ HC Explosives Safety		_____ Mgt. Approval (if required)	
_____ Date		_____ Date	

EXPLOSIVES HANDLER			
Employee _____		Date _____	
<p>The above-named employee has completed the required classes and area-specific OJT tasks and is now qualified as an Explosives Handler for general tasks. Job-specific OJT is not yet complete.</p>			
		Payroll Supervisor _____	
		Date _____	
Concurrence by: _____		* <i>Qualifying Supervisor</i> _____	
HC Explosives Safety _____		Mgt. Approval (if required) _____	
Date _____		Date _____	

COMPLETION OF TASK-SPECIFIC TRAINING (OPTIONAL)			
Employee _____		Date _____	
<p>The above-named employee has completed the above-described training and has met both local area and task specific OJT requirements. I consider him/her to be fully qualified for the explosives handling job specified at the top of the form.</p>			
		Payroll Supervisor _____	
		Date _____	
Concurrence by: _____		* <i>Qualifying Supervisor</i> _____	
HC Explosives Safety _____		Mgt. Approval (if required) _____	
Date _____		Date _____	

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DISTRIBUTION: Explosives Safety Engineer, Payroll Supervisor, Employee, Training File